

June 26, 2019	Role and Purpose Description: Superintendent's Longfellow Property Advisory Task Force	
Title:	Superintendent's Longfellow Property Advisory Task Force	
Interfaces:	Internal: Superintendent, facilities staff External: Community members	
Composition:	Approximately fifteen representatives from within the school district comprised of five member appointments each proposed by the Executive Director of Facilities and Operations, Mayor of City of Everett and Chief Strategic Officer of Housing Hope; all committee members shall be appointed by the Superintendent.	
Staff Support:	Executive Director of Facilities and Operations; facilitation provided by Parametrix, Inc.	
Scope of Work	Description of Tasks	Deliverables
<p>Investigate, analyze and recommend to the Superintendent potential and preferred future uses of the Longfellow property by the district, other public agencies, non-profit or for-profit groups; and how much of the site would be necessary to support the projected future needs.</p> <p>Six to eight meetings with final recommendations to the Superintendent during June 2020.</p>	<p>Evaluate improvements (scope and approximate cost) needed to restore and preserve the Longfellow building over the next 50 to 75 years, including the extent of restoration necessary in both the interior and exterior of the building.</p> <p>Evaluate how much parking in the lot adjacent to the Longfellow building is needed by the school district, AquaSox and other users of Memorial Stadium and occupants of the Athletics Building for peak and routine events.</p> <p>Identify whether shared parking with the school district at this location is feasible or advisable.</p> <p>Evaluate the feasibility of providing a multi-story parking structure adjacent to the north side of the Longfellow building (in place of the existing annex building) to provide parking that may be required by redevelopment of the Longfellow building.</p> <p>Evaluate what potential future uses of Longfellow property would be/would not be compatible with the current and foreseeable future uses of Memorial Stadium and the Athletics Building.</p> <p>Evaluate the existing inventory of memorials to the late Senator Henry M. Jackson.</p>	<p>Develop recommendations to the Superintendent regarding the preferred disposition of the Longfellow property and adjacent parking lot including but not limited to:</p> <ul style="list-style-type: none"> • Whether the Longfellow building should be historically restored and preserved by the district; • If a sale or lease is recommended, provide a list of the essential terms and conditions of such an agreement, recommend the minimum compensation that must be received by the district, and recommend the extent to which the non-building portion of the site is not needed by the district (now or in the foreseeable future) and can be offered as part of the lease/sale; and • Recommend whether the district should dedicate the Longfellow building as another memorial to the late Henry M. Jackson.
Authority:	Advisory to the Superintendent.	
Accountability:	Reports to the Executive Director of Facilities and Operations.	
Approvals:	N/A	